

Analyst

Job Description

Who Are We?

CFAR is a boutique management-consulting firm specializing in strategy, organizational change, and collaboration. Spun off from The Wharton School of the University of Pennsylvania in 1987, we are an owner-led, for-profit company that draws on our academic roots in business and the social sciences to help clients bring innovative ideas to life within their organizations.

We offer highly customized solutions that help our clients address their unique business challenges and opportunities. We are especially focused on private and public companies whose identity and mission play a critical role in business performance. Our clients include Fortune 500 corporations; mid-market, family and owner-led businesses; hospitals and health systems; academic medical centers; associations; universities; foundations; and life sciences organizations.

We have several distinctive characteristics:

- ▶ We engage in rigorous and creative analyses of our clients' business dilemmas; help our clients work through these problems to reach solutions appropriate to their organizational culture; and equip them with the skills and structure to sustain change going forward.
- ▶ Our people are our greatest strength. We are passionate about our work—with our clients and with each other as we grow our firm.
- ▶ We embrace the value of different disciplines and perspectives, which is reflected in the wide variety of advanced degrees our consultants have earned—from business to economics and anthropology to public health, and psychology.

What's the Job?

Our Analyst position is a **two-year, full-time position** and provides excellent training for a variety of career directions. Analysts play a critical role on our project teams with senior consultants and clients.

They coordinate projects and conduct background research, interviews, and quantitative and qualitative analysis—among other things. This two-year consulting position offers a glimpse of how things work in many different kinds of organizations, and at the major business issues facing leaders today.

Who Are We Looking For?

We want intellectually curious, eager people who can think and write well. Analysts need to be proactive and responsive, able to organize themselves and others in a relatively unstructured environment. We are looking for recent college graduates or for people who are in their first job and looking for a new challenge. All majors are welcome; our analysts have come with degrees in economics, psychology, sociology, business, and English.

Qualifications

- ▶ Bachelor's degree required
- ▶ Some professional work experience preferred
- ▶ Strong communication skills, including writing, editing, and proofreading
- ▶ Advanced typing capabilities
- ▶ Proficiency in Microsoft Office Suite (Outlook, Word, PowerPoint, Excel) preferred, including:
 - Ability to create and edit graphics and visuals
 - Ability to create and analyze large data sets

Where Do Analysts Go Next?

Our Analyst position is a two-year, full-time position and provides excellent training for a variety of career directions.

Analysts have gone on to other consulting firms, tech startups, major foundations, and graduate school in economics, business, organizational development, law, and non-profit leadership.

How Do I Get More Information?

For more information about CFAR or the Analyst position, check out our website (www.cfar.com).

How Do I Apply?

To apply for an Analyst position, please send, in PDF form, résumé, cover letter, and one to two writing samples (between 3 and 20 pages each) to analyst-recruiting@cfar.com.

Visas

CFAR is not providing visa sponsorship for this position.

CFAR is committed to enhancing our workforce by embracing diversity. Our firm does not discriminate based on sex, gender, sexual orientation, religion, race, ethnicity, and/or disability status. We welcome and encourage applicants from all backgrounds to apply.